

**MINUTES OF THE  
ACCEL UNDERWRITING COMMITTEE  
MEETING**

**Wednesday, March 30, 2022 at 1:00 PM**

**LOCATION:  
Teleconference**

Link: <https://alliantinsurance.zoom.us/j/91656370580?pwd=WllpVmpJMDFBUiVDT2FqUUJobmZlZz09>

Dial: (669) 900-6833

Meeting ID: 916 5637 0580

Passcode: 646475

**MEMBERS PRESENT:**

Jena Covey, City of Bakersfield  
Sandra Blanch, City of Palo Alto  
Rhonda Combs, City of Salinas  
Mark Howard, City of Santa Barbara  
Ross Brandon, City of Santa Cruz

**MEMBERS ABSENT:**

Tracey Matthews, City of Anaheim

**GUESTS AND CONSULTANTS:**

Ben Oram, George Hills Company  
Conor Boughey, Alliant Insurance Services  
Lorissa Huey, Alliant Insurance Services

**A. CALL TO ORDER**

Mark Howard called the meeting to order at 1:04 PM.

**B. Consent Calendar**

**B1. Approval of Minutes for the December 15, 2021 Underwriting Committee Meeting**

A motion was made to approve the consent calendar.



**MOTION:** Jena Covey

**SECOND:** Ross Brandon **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon
Aye		X	X	X	X	X
Nay						
Abstain						

**C. REPORTS**

**C1. Underwriting Committee’s Report**

**C1a. Unmanned Aerial Vehicle (UAV) Usage Guidelines Policy and Procedure Review**

Conor Boughey reported that the Unmanned Aerial Vehicle (UAV) Usage Guidelines is scheduled to be reviewed every even numbered year.

Conor will send the Members information on the City of Chula Vista’s Drone Program.

Committee Members discussed the idea of surveying the ACCEL Members about their drone exposures. Sandra Blanch mentioned that the ANML application had a new question about drones this year.

The Committee agreed that no substantial changes are needed for the UAV Usage Guidelines and directed the Program Administrators to update the reviewed date to March 30, 2022.

No reportable action took place.

**C1b. ACCEL’s Memorandum of Coverage Proposed Changes: Wage Exclusion**

Conor Boughey reported that Exclusion R. eliminates coverage for wages/benefits arising out of wrongful termination, discrimination, or civil rights violations.

Ben Oram, ACCEL’s Litigation Manager suggested proposed changes to the exclusion to clarify the intent.

Conor commented that Byrne Conley, ACCEL’s Legal Counsel reviewed the proposed changes.

A motion was made to recommend to the Board at the March 31 and April 1, 2022 Board Meeting to adopt the proposed changes to Exclusion R. effective July 1, 2022 as shown in the agenda packet.



**MOTION:** Ross Brandon    **SECOND:** Mark Howard    **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon
Aye		X	X	X	X	X
Nay						
Abstain						

**D. PUBLIC COMMENTS** - No public comments were made.

### ADJOURNMENT

Mark Howard adjourned the meeting at 1:30 PM.