



**MINUTES OF THE
ACCEL SPECIAL BOARD OF DIRECTORS
TELECONFERENCE MEETING**

Thursday, October 22, 2020 at 10:00 AM

**LOCATION:
Teleconference**

Link: <https://alliantinsurance.zoom.us/j/96003194997?pwd=Tmlwd3lmVHFLbXNLYjFrMHY4blhxUT09>

Dial: (669) 900-6833; Meeting ID: 960 0319 4997#

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim
Jena Covey, City of Bakersfield
Betsy McClinton, City of Burbank
Jiles Smith, City of Modesto (*left the teleconference at 12:00 PM*)
Michael Andersen, City of Monterey
Claudia Koob, City of Mountain View
Kathy Garozzo, City of Ontario Alternate
Rhonda Combs, City of Salinas
Sandra Blanch, City of Palo Alto
Mark Howard, City of Santa Barbara
Ross Brandon, City of Santa Cruz Alternate
Oles Gordeev, City of Santa Monica
Charlotte Dunn, City of Visalia

MEMBERS ABSENT: None

GUESTS AND CONSULTANTS:

Marisa Kahn, City of Santa Barbara Alternate
Theresa St Peter, City of Ontario
Sarin Aladadi, City of Monterey
Conor Boughey, Alliant Insurance Services
Michael Simmons, Alliant Insurance Services
Daniel Howell, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Jena Covey called the meeting to order at 10:02 AM.



B. REPORT FROM LONG RANGE PLANNING

B1. ACCEL’s Liability Program: Three Year Cost Projections and Corrective Funding Plan

Conor Boughey and Michael Simmons reported that at the October 2020 Long Range Planning, direction was given to the Program Administrators to estimate the financial costs of ACCEL over the next three renewals, prepare a corrective funding plan to improve ACCEL’s deteriorating financial position, and draft a letter to each Member for financial planning.

Members gave direction to the Program Administrators to revise the draft letter included in the agenda packet.

The City of Bakersfield has requested that the Program Administrators wait to send its letter until after November 9, 2020.

A motion was made to approve the draft of the estimated retro position of each Member as presented.

MOTION: Betsy McClinton **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

A second motion was made to adopt a corrective funding plan by implementing a new capital fund contribution of 10% of ACCEL’s negative financial position, allocated pro rata based on Member payroll. This will start for the estimated net position as of June 30, 2021 and will be included on the July 1, 2021 invoices.

MOTION: Oles Gordeev **SECOND:** Sandra Blanch **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													



A third motion was made to increase funding from the 80% confidence level to the 90% confidence level starting July 1, 2021.

MOTION: Mark Howard **SECOND:** Michael Andersen **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

B2. Equity v. Non-Equity Pool Considerations

Conor Boughey stated that the Board discussed in great detail the pros and cons of an equity versus non-equity pool during the October 2020 Long Range Planning. In light of other issues at hand, the Program Administrators recommends that it is appropriate to table this item for discussion at a later date.

Direction was given to the Program Administrators to bring this item back at the next Long Range Planning.

B3. Webinar for Finance Directors about ACCEL’s Financial Position

The Board requested that the Program Administrators host a two hour webinar for the Members’ Finance Directors to discuss ACCEL’s Financials including its negative net position, financial audit, how ACCEL got to where it stands today, and focusing on law enforcement liability.

The Program Administrators will survey the Board on a time and date to host the webinar. The webinar will be recorded for those that are unable to attend.

C. UNFINISHED BUSINESS

C1. Standalone Terrorism Rebate

Conor Boughey reported that the newly bound Standalone Terrorism policy was billed at 15% commission. Per the Program Administration Agreement, Alliant can only collect 10% commission. Alliant rebated 5% back, a total of \$4,667, to ACCEL.

A motion was made to keep the \$4,667 rebate in ACCEL’s general fund.



MOTION: Mark Howard **SECOND:** Charlotte Dunn **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jiles Smith	Michael Andersen	Claudia Koob	Kathy Garozzo	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Charlotte Dunn
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

C2. Tasks Assigned to ACCEL’s Committees: Claims, Finance, and Underwriting

Conor Boughey reported that at the October 6, 7, and 8, 2020 Board Meeting and Long Range Planning, tasks were assigned to the ACCEL Claims, Finance, and Underwriting Committees. The tasks were outlined in the agenda packet. Conor asked the Board if there were any further tasks it wants to assign.

No further assignments were given.

D. PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Jena Covey adjourned the meeting at 12:05 PM.