



MINUTES OF THE ACCEL EXECUTIVE COMMITTEE MEETING

Wednesday, July 6, 2022 at 2:00 PM

LOCATION: TELECONFERENCE

Link: <https://alliantinsurance.zoom.us/j/98936234495?pwd=c2lnNGFvRFpGNjIYU2ZGWRzeTY3Zz09>

Meeting ID: 989 3623 4495

Passcode: 905832

Dial: (669) 900-6833

MEMBERS PRESENT:

Jena Covey, City of Bakersfield
Sandra Blanch, City of Palo Alto
Mark Howard, City of Santa Barbara
Oles Gordeev, City of Santa Monica

MEMBERS ABSENT: None

GUESTS AND CONSULTANTS:

Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Jena Covey called the meeting to order at 2:03 PM.

B. Consent Calendar

B1. Approval of Minutes for the July 21, 2021 Executive Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Mark Howard **SECOND:** Oles Gordeev **MOTION CARRIED**

	Jena Covey	Sandra Blanch	Mark Howard	Oles Gordeev
Aye	X	X	X	X
Nay				
Abstain				



C. EXECUTIVE COMMITTEE

C1. Appointment of Subcommittee Members

A motion was made to appoint Members to the subcommittees as illustrated below:

CLAIMS COMMITTEE:
<i>Claims Committee Chair is chosen by the Claims Committee each year</i>
1. Tracey Matthews
2. Betsy McClinton
3. Jena Covey
4. Oles Gordeev
5. Ross Brandon
UNDERWRITING COMMITTEE:
<i>Chaired by Vice President</i>
<i>President is an automatic member, per Bylaws</i>
1. Mark Howard – Chair
2. Jena Covey
3. Rhonda Combs
4. Ross Brandon
5. Tracey Matthews
FINANCE COMMITTEE:
<i>Chaired by Treasurer</i>
1. Oles Gordeev - Chair
2. Charlotte Dunn
3. Joe Rodriguez
4. Marisa Kahn
5. Sandra Blanch



MOTION: Sandra Blanch **SECOND:** Oles Gordeev **MOTION CARRIED**

	Jena Covey	Sandra Blanch	Mark Howard	Oles Gordeev
Aye	X	X	X	X
Nay				
Abstain				

C2. Review of ACCEL’s Policies and Procedures:

C2i. Alternate Rights

C2ii. Arbitration of Non-Coverage Disputes

C2iii. Expulsion of Member Agency

C2iv. Meeting Attendance and Technology

C2v. Records Retention

C2vi. Use of Resolutions

Conor Boughey reported that the Executive Committee (EC) reviews the Policies and Procedures (P&Ps) that falls under its purview every even numbered year.

The Committee reviewed the Expulsion of Member Agency, Records Retention, and Use of Resolution P&Ps and agreed that no changes were needed.

A motion was made to make an administrative change in the Alternate Rights P&P, where it states “himself/herself” and “he/she” to be gender neutral, while checking the other ACCEL P&Ps.

The Arbitration of Non-Coverage Disputes P&P is a new P&P and the EC agreed to review it every even numbered year. Direction was given to the Program Administrators to work with Byrne Conley, ACCEL’s Legal Counsel in modifying section (b) Executive Committee Appeal to include language about how the Member must provide a written statement to the Program Administrators in time to appropriately take action in compliance with the Brown Act and to afford the Member time to present the issue to the EC.

Direction was given to the Program Administrators to bring back the Meeting Attendance and Technology P&P later in the year depending on when the California Governor rescinds the



emergency order regarding teleconference meetings due to the COVID-19 pandemic. Also, to bring back to the EC a list of all the P&Ps and which Committees those are assigned to.

MOTION: Sandra Blanch **SECOND:** Mark Howard **MOTION CARRIED**

	Jena Covey	Sandra Blanch	Mark Howard	Oles Gordeev
Aye	X	X	X	X
Nay				
Abstain				

D. PUBLIC COMMENTS - There were no public comments.

ADJOURNMENT

Jena Covey adjourned the meeting at 2:41 PM.