



**MINUTES OF THE
ACCEL BOARD OF DIRECTORS MEETING**

**Thursday, October 11, 2018 at 1:00 PM (IN PERSON)
Friday, October 12, 2018 at 8:30 AM (TELECONFERENCE)**

**PRIMARY LOCATION:
City Hall North
Conference Room A - 1st Floor
1600 Truxtun Avenue
Bakersfield, CA 93301**

MEMBERS PRESENT:

Dave Nunley, City of Anaheim

Jena Covey, City of Bakersfield

Betsy McClinton, City of Burbank *(Thursday, October 11, 2018 in person; Friday, October 12, 2018, joined via teleconference)*

Michael Andersen, City of Monterey

Jeannette Chavez, City of Ontario *(Thursday, October 11, 2018 only)*

Sandra Blanch, City of Palo Alto

Mark Howard, City of Santa Barbara

Oles Gordeev, City of Santa Monica Alternate

Charlotte Dunn, City of Visalia

MEMBERS ABSENT:

Cathy Talongwa, City of Modesto

Claudia Koob, City of Mountain View

Patty Haymond, City of Santa Cruz

GUESTS AND CONSULTANTS:

Steve Teglia, City of Bakersfield Assistant City Manager *(Thursday, October 11, 2018 only, left at 1:51 PM)*

Richard Iger, City of Bakersfield Deputy City Attorney *(Thursday, October 11, 2018 only, left at 1:51 PM, returned at 2:45 PM, and left at 3:00 PM)*

Rhonda Combs, City of Salinas *(Thursday, October 11, 2018 only, joined via teleconference at 2:20 PM and left at 2:45 PM)*

Byrne Conley, Gibbons & Conley *(Thursday, October 11, 2018 only, joined via teleconference at 3:09 PM and left at 3:30 PM)*

Charles Raibley, Crowe LLP *(Friday, October 12, 2018 only, arrived at 8:30 AM and left at 9:00 AM)*

Michael Simmons, Alliant Insurance Services

Conor Boughey, Alliant Insurance Services

Daniel Howell, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services



A. CALL TO ORDER

Dave Nunley called the meeting to order at 1:08 PM on Thursday, October 11, 2018.
 Dave Nunley called the meeting to order at 8:30 AM on Friday, October 12, 2018.

B. CONSENT CALENDAR

B1. Approval of Minutes for the June 21 & 22, 2018 Board Meeting

B2. Approval of Minutes for the August 29, 2018 Special Board Meeting

B3. Conflict of Interest Code

A motion was made to approve the consent calendar.

MOTION: Mark Howard **SECOND:** Betsy McClinton **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X		X	X	X		X	X
Nay												
Abstain												

C. REPORT FROM LONG RANGE PLANNING

C1. ACCEL’s Mission Statement

At the September 11, 2018 Long Range Planning the Members reviewed ACCEL’s Mission Statement, and if any Members had any changes to send it to the Program Administrators by the end of September 2018. The Program Administrators did not receive any feedback.

C2. Size of ACCEL

Members had a roundtable discussion on setting critical deadlines for prospects applying to ACCEL. The Board Members agreed that they would not accept a JPA joining, the individual municipality must apply as an individual. The Board did not define an ideal size of the pool, but agreed that the general goal would be between 12 and 18 members.

C3. Services of ACCEL

C3a. Memorandum of Coverage vs. Insurance Policy Comparison

After some discussion regarding the coverage offered by a standard insurance policy compared to the ACCEL MOC, Alliant agreed to present a coverage review at the January 2019 Board Meeting.

C3b. Liability and Workers Compensation Benchmarking

Conor Boughey reported that Alliant will present a Liability Benchmarking study at the January 2019 Board Meeting. Alliant will present the Workers Compensation Benchmarking at a later time.

C3c. Finance Committee – Rating Plan Calculation Review

The Finance Committee will be taking an in-depth view of the RPC calculation at the January 17, 2019 Board Meeting, the Finance Committee will review the Retrospective Rating Calculation spreadsheet on a screen in the Alliant San Francisco Office.

C3d. Risk Management 101 Webinars hosted by ACCEL Board Members

At the September 11, 2018 Long Range Planning, Members discussed hosting webinars two to three times a year for each other. No further direction was provided at this time.

C3e. Earthquake Tower

Conor Boughey reported that if two or more Members are interesting in purchasing a shared earthquake policy, Alliant can create a mechanism for this. If the ACCEL Members want to purchase earthquake coverage, the group would have to pass a resolution, provide all Members' Statement of Values, and indicate what locations they specifically want to insure.

C4. Member Retention Attachment to ACCEL Discussion

Conor Boughey recapped the discussion from the September 11, 2018 Long Range Planning about whether some members should increase their Self Insured Retention to a higher level.

The Board thoroughly reviewed the actuarial and administrative analysis and the end result of this concept would result in less pool funding available for smaller members, and an undesired increased retention for larger members. As a result of these factors, and others, ACCEL saw no reason to further pursue these options.

No reportable action took place.

D. GENERAL RISK MANAGEMENT ISSUES

Jena Covey and Richard Iger, from the City of Bakersfield, reported the City has annual contracts with contractors for public works projects for street and road repair. The City has been asking for a \$1M performance bond even though the work may only be \$300K to \$400K during the year. Contractors are complaining that this \$1M bond unnecessarily impairs their bonding capacity and costs more than necessary. Jena asked other Member Cities how they handle this at their respective City.

Also, Jena mentioned that the City of Bakersfield is non-renewing the insurance they purchased for the Centennial Corridor Project. The City originally purchased this liability insurance to further protect ACCEL because there were concerns of all the vacant properties and the exposure of those properties. This is no longer an issue because all the properties of this project have been demolished, the last 2 buildings are owned by the City are occupied, and the City will be selling those at some point.

Jena Covey stated that a realtor in the Bakersfield area is developing an app which provides updated property owner information, as well as trespass forms signed by the property owner, and the City wants the Police Department to utilize it. In the event there a police call on a vacant home for potential squatters, the Police Department will be able to use this app to quickly obtain documentation.

Dave Nunley, City of Anaheim asked the Cities such as Bakersfield and Ontario who are managers of their City's arena convention center, if the City has a negligence standard indemnification with the arena and is the arena handling all claims arising out of the facility.

Jeannette Chavez, City of Ontario inquired if the other Members know of any safety consultants to help the City with Cal OSHA safety policies. The City is currently working on emergency evacuation plans. Member Cities provided suggestions.

Mark Howard, City of Santa Barbara asked the Members who are in the Southern California Orange County area if they have a contact for an IME (Independent Medical Examination) referral.

D1. City Use of Monsanto Roundup Pro

Information was provided and there was no discussion on this item.



E. REPORTS

E1. President's Report

E1a. Committee Assignments

Every year the Executive Committee assigns the Board Members to each of the three Committees: Claims, Finance and Underwriting.

Dave Nunley noted there has been a lot of activity for each Committee. Each Committee has been reviewing Policies and Procedures, and Service Providers that fall under their purview.

E1b. CAJPA Conference Update

Dave Nunley attended the CAJPA conference and noted that it was a valuable experience.

Dave asked the other Members who attended CAJPA to provide some feedback. Michael Andersen and Mark Howard shared their experience. ACCEL was well represented.

E2. Executive Committee's Report

E2a. Proposed Changes to ACCEL's Policy and Procedure: Expulsion of Member Agency

Conor Boughey reported that at the September 27, 2018 Executive Committee Meeting the Committee reviewed the Expulsion of Member Agency Policy and Procedure and made a motion to direct the Program Administrators to incorporate the definition of the "Full Board" within the Policy and Procedure. "Full Board" is defined as "all directors, whether or not present at a Board Meeting".

A motion was made to approve the changes to the Expulsion of Member Agency Policy and Procedure as presented in the agenda packet.

MOTION: Mark Howard **SECOND:** Oles Gordeev **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												



E2b. Restated ACCEL’s Policies and Procedures

E2bi. Attendance for Regularly Scheduled Board Meetings

E2bii. Use of Technology for Non-Regularly Scheduled Meetings

Conor Boughey reported that the Teleconference/Webinar Meetings Policy and Procedure was reviewed by the Executive Committee at the July 26, 2018 Committee Meeting, and the Committee gave direction to the Program Administrators to restate the Policy and Procedure into two restated Policies and Procedures. The first restated Policy and Procedure is about Board attendance for regularly scheduled Board Meetings. The second restated one is about the use of teleconferences for non-regularly scheduled meetings. The Committee met again on September 27, 2018 and took action to make a recommendation to the Board to approve the two restated Policies and Procedures.

A motion was made to approve the Attendance for Regularly Scheduled Board Meetings Policy and Procedure as presented with the deletion of “(e.g. regional catastrophe, terrorist attack, emergency duties) after Unforeseen Circumstances in Procedures, 2.c. Also, to approve the Use of Technology for Non-Regularly Scheduled Meetings Policy and Procedure as presented.

MOTION: Jena Covey **SECOND:** Sandra Blanch **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												



E3. Claims Committee's Report

E3a. CLOSED SESSION – Pursuant to Gov't Code 54956.95

A motion was made to enter into Closed Session at 3:09 PM.

MOTION: Charlotte Dunn **SECOND:** Sandra Blanch **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X		X	X	X		X	X
Nay												
Abstain												

A motion was made to come out of Closed Session at 4:11 PM.

MOTION: Charlotte Dunn **SECOND:** Michael Andersen **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X		X	X	X		X	X
Nay												
Abstain												

Betsy McClinton, Claims Committee Chair reported out of Closed Session that direction was given to the Claims Administrator to increase the reserve on an agendized claim, and to instruct Byrne Conley to send a letter to the City of Monterey regarding the Board’s opinion of another agendized claim.



E3b. Proposed Changes to ACCEL’s Policy and Procedure: Claims Reporting and Handling

Betsy McClinton reported that the Claims Committee reviewed the Claims Reporting and Handling Policy and Procedure at a couple of Committee Meetings and are recommending the Board to review and approve the two new sections regarding the Duty to Disclose a Potential Conflict of Interest and Claims Reimbursement Requests. There were three options presented for the Claims Reimbursement section for the Board to discuss.

A motion was made to approve as presented with the amendment to option 1 of the Claims Reimbursement Requests section to state, “When seeking reimbursement Member Agencies are required to provide to ACCEL’s Claims Administrator a summary as well as all invoices and documentation to substantiate the exhaustion of the Member SIR and the amount requested in the claim reimbursement.” Also, to amend the following paragraph to read, “The statement above does not change any agreement between ACCEL and a Member City which allows the City (such as a flat fee agreement) to provide a summary report of the amount requested as part of the claim reimbursement along with a signed affidavit that all bills have been reviewed for accuracy, appropriateness, and reasonableness.”

MOTION: Jena Covey **SECOND:** Sandra Blanch **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												

E3c. Claims Audit Contract - 2nd Amendment

Conor Boughey reminded the Board that at the August 29, 2018 Special Board of Directors Meeting, the Board took action to approve the assignment of the Claims Audit Contract from Praxis Claims Consulting to R.E. Powers & Company LLC. Also, the Program Administrators were given direction to create a second amendment to the contract with R.E. Powers & Company (Bob Powers) to address the following issues: (1) Bob’s professional liability limit is only \$1,000,000; (2) Payment Schedule; (3) Bob reserves the right to renegotiate the contract for the second and third year, if the workload is significantly broader than expected; and (4) Clarification of Scope. Bob has signed the second amendment and it is included in the agenda packet.

A motion was made to approve the second amendment signed by Bob Powers and delegate authority to the ACCEL President to sign on behalf of the Board.



MOTION: Jena Covey

SECOND: Charlotte Dunn

MOTION CARRIED

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												

E4a-e. Financial and Treasurer's Report

E4a. Ratification of Disbursements

E4b. Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)

E4c. Quarterly Financial Report as of June 30, 2018

Jena Covey and Conor Boughey walked through the Financial Items.

Dave Nunley reminded those who are currently the check register signers to be timely in signing the check registers for approval, and to exit out of the electronic signing system after signing because if you do not then others are not able to login.

Michael Simmons pointed out the “Compliance with Investment Policy” pages in the Chandler Investment Monthly Reports are important and we should always check because it shows whether ACCEL is in compliance with the ACCEL Investment Policy.

Conor Boughey stated that the Quarterly Financial Report as of June 30, 2018 which is created by ACCEL’s Bookkeeper matches the draft Financial Audit conducted by Crowe LLP.

E4d. Member Account Summary Report

Conor Boughey advised that the Member Account Summary Report as of June 30, 2018 Summary Page shows the FY 17-18 deposits, interest earned for four quarters, fund transfers, claims paid, and retros.

A motion was made to defer to the Program Administrators to correct the allocation by reallocating the \$2,129 error in allocating interest to the City Gardena that has accumulated over time to the most recent year.



MOTION: Michael Andersen

SECOND: Jena Covey

MOTION CARRIED

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												

E4e. ACCEL Projected Cash Flow Obligations as of June 30, 2018

Conor Boughey noted the purpose of the ACCEL Project Cash Flow Obligations Report is to show the cash flow needs as respects to the expected claims payments and available retrospective refunds in the next 3, 6, and 12 months.

Recently LAIF has been outperforming, or performing similarly to, long term assets. Because LAIF is far more liquid, and ACCEL is not being penalized on investment returns, we have accumulated a large balance within LAIF and may want to reconsider moving funds long term.

Direction was given to the Program Administrators to discuss an investment strategy with Chandler and provide a recommendation at the January 2019 Board Meeting regarding the allocation of funds.

A motion was made to approve all the Financial Items, E.4.a-c, and E4.e.

MOTION: Mark Howard

SECOND: Sandra Blanch

MOTION CARRIED

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												



E3f. Financial Audit as of June 30, 2018

Charles Raibley of Crowe LLP presented the draft Financial Audit as of June 30, 2018 to the Board.

Members asked questions which were addressed.

A motion was made to approve the draft Financial Audit with one amendment, directing Alliant to work with Charles to add language to page 18 of the Financial Audit that ACCEL is allowed to purchase more than 5% of federal agencies and government-sponsored agencies such as FNMA, FHLB and FHLMC per ACCEL’s Policies and Procedures.

MOTION: Jena Covey **SECOND:** Charlotte Dunn **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												

E5. Underwriting Committee’s Report

E5a. City of Salinas – Application to ACCEL

Conor Boughey reported that the City of Salinas has submitted their application to join ACCEL. The Underwriting Committee met on August 21, 2018 and took action to make a recommendation to the Board to accept the City of Salinas as a new Member.

A motion was made to approve the City of Salinas as a Member joining January 1, 2019 subject to Alliant’s ability to obtain pricing at \$25M in excess liability limits.

MOTION: Mark Howard **SECOND:** Charlotte Dunn **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X		X	X	X		X	X
Nay												
Abstain												



Rhonda Combs, City of Salinas joined the meeting via teleconference to answer questions the Board had and Rhonda addressed them.

Alliant will obtain pricing from the carriers, Great American (\$10M excess of \$5M) and Berkley (\$10M excess of \$15M) to agree to the current year rates by October 26, 2018 and provide to Rhonda.

Dave Nunley appointed an Ad Hoc Committee to attend the City of Salinas' Council Meeting on November 20, 2018. Conor Boughey as the Alliant Broker will also attend.

E6. Program Administrator's Report

E6a. ACCEL Staff Time Commitment

Conor Boughey reported that Alliant, ACCEL's Program Administrator has noticed a large increase in workload due to the increased number of meetings and the associated work required. Alliant is compensated on a flat fee and is requesting a consideration for a fee amendment to the current 5 year Agreement (FY 16-17 to 20-21).

A motion was made to assign this Item to the Executive Committee to review and return with a recommendation to the Board by the January 2019 Board Meeting.

MOTION: Jena Covey **SECOND:** Mark Howard **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												

E6b. 2018-19 Summary of Coverage

Conor Boughey presented the FY 18-19 Summaries of Coverages to the Board. The Excess Liability and optional Excess Workers Compensation shown are the coverages that the Member Cities purchase through ACCEL. Also, there is a new section called Supplemental Liability which is the Alliant Deadly Weapon Response Program (ADWRP) because ACCEL purchased it as a group this year effective July 1, 2018.

Direction was given to the Program Administrators to add Alliant's address at the bottom underneath the Alliant logo and redistribute to the Members.



E6c. Service Provider Surveys Scheduling

Conor Boughey stated each of ACCEL’s Committees (Executive, Claims, Finance and Underwriting) have discussed they would like to conduct surveys as part of the Service Provider Evaluations that fall under their purview. The Program Administrators recommend to send all the surveys once a year because it is easier to manage and provides better trends over time if the same questions are asked.

A motion was made to direct the Program Administrators to create a survey of all Service Providers annually for delivery to the January Board Meeting each year. Also, direction was given to send a sample of the survey questions to each Committee Chair to review. For the first year, the survey will be sent to the Members on November 15th and the deadline for the Members to complete the survey will be December 15th. For the second year and forward, the survey will be sent on November 1st and the deadline to complete the survey will be December 1st. The results of the survey will not be included in the January agenda packet. Alliant will issue the survey that includes the Program Administrator survey for the first year, and the Board will revisit in a year if the Board prefers a Member to be in charge of the Program Administrator survey.

MOTION: Mark Howard **SECOND:** Jena Covey **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												

E6d. Discussion Board on ACCEL’s Website

Conor Boughey reported that on the ACCEL website there is a Discussion Board where each Member can post any Risk Management question they may have. Alliant can set each Member up to receive automatic notifications via email once someone has posted in the Discussion Board. Then the Member can log into the ACCEL website and add to the specific discussion.

The Board liked the idea of having an automatic email notification for when a new discussion has been posted.

No reportable action took place.



E6e. Alliant’s Performance Review Planning

Conor Boughey reminded the Board the last Alliant Performance Review was conducted in 2017 and the results were presented at the October 2017 Board Meeting. At the June 2018 Board Meeting, the Board took action to conduct a performance review every other year of the Program Administrators and present the results by the January 2019 Board Meeting.

A motion was made to delegate this Item to the Executive Committee.

MOTION: Mark Howard **SECOND:** Michael Andersen **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												

F. UNFINISHED BUSINESS

F1. 2018 Retrospective Rating Plan – Refund Requests

Conor Boughey provided an update to the Board that the City of Monterey has taken a retro payment of \$500,000. Sandra Blanch, City of Palo Alto mentioned that the City will be submitting in a retro refund request soon.

Also, Conor reminded the Board that they have until December 31, 2018 to make their requests and to send a formal letter from the City Finance Director to the ACCEL Treasurer and Program Administrators indicating the amount and which Program Years to apply the payment to.

No reportable action took place.



G. NEW BUSINESS

G1. New Member Impact to Current ACCEL Contracts

Conor Boughey reported that ACCEL is considering growing the number of participating Members, and this will impact the Service Provider Contracts for the Claims Administrator, Claims Auditor and Program Administrator.

A motion was made to send the evaluation of the Program Administrator Contract to the Executive Committee for review of the addition of a new Member and to make a recommendation to the Board at the January 2019 Board Meeting. Also, to send the evaluation of the Claims Administrator and Claims Auditor Contracts to the Claims Committee to review for potential pricing adjustments.

MOTION: Jena Covey **SECOND:** Mark Howard **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												

G2. JPA Agreement Review

Conor Boughey reported that ACCEL’s Joint Powers Authority (JPA) Agreement states that claims audits will be done at each City annually, prior to the release of retro payments. This language applies more appropriately back in 1986 due to the importance that claims reserves at the \$25,000 level had an impact on the retro. It may be appropriate for the Board review and propose changes to the JPA Agreement to move administrative items out of the JPA Agreement, and into the controlling policies and procedures.

Members discussed and proposed changes to the JPA Agreement.

A motion was made to agendize the proposed changes discussed at today’s meeting for the January 2019 Board Meeting; begin the 90 day notice required per Article XXV Amendments of the JPA Agreement on October 20, 2018 for the Board to take action to approve the amendments at the January 18, 2019 Board Meeting. A certified copy should be filed with the City Clerk of each Member City after the adoption of the Amended and Restated JPA Agreement.



MOTION: Mark Howard **SECOND:** Jena Covey **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												

G3. ACCEL’s CSAC EIA Representation Update

Dave Nunley, who has been elected to be on the CSAC EIA Board of Directors as ACCEL’s representative, provided an update regarding the CSAC EIA Meeting held on October 4 and 5, 2018. CSAC EIA created an Excess Insurance Organization (EIO) captive in July 2016 and plans to go national in 2020. Alliant, CSAC EIA’s broker will assist in marketing the EIO captive.

G4. ACCEL Workers Compensation Pooling Evaluation

Conor Boughey reminded the Board that at the December 2016 Board Meeting, the Board discussed taking steps towards the potential creation of a Workers Compensation program and reviewed the Workers Compensation Actuarial Study by Mujtaba Dato, AON. An Ad Hoc Committee was created and their recommendation to the Board was to not create a Workers Compensation pool because CSAC EIA is currently the most cost-effective and to revisit this topic in the next year or in two years. The October 2018 Board Meeting marks two years.

Direction was given to the Program Administrators to defer this Item again and bring back in two years.

G5. ACCEL Travel and Training Policy - Clarification

Conor Boughey provided the Board clarification on the intent of what can and cannot be reimbursed per the ACCEL Travel and Training Policy.

Direction was given to the Program Administrators to use their best judgement and inform the Board if a Member is not in compliance with the ACCEL Travel and Training Policy.

No reportable action took place.



G6. 2019 Proposed Calendar of Meetings

Conor Boughey stated that at the October Board Meeting each year the Board adopts a Meeting Calendar for the following calendar year.

A motion was made to approve the 2019 calendar of meetings which includes moving the October 10 and 11, 2019 meeting to October 17 and 18, 2019.

MOTION: Charlotte Dunn **SECOND:** Michael Andersen **MOTION CARRIED**

	Dave Nunley	Jena Covey	Betsy McClinton	Cathy Talongwa	Michael Andersen	Claudia Koob	Jeannette Chavez	Sandra Blanch	Mark Howard	Patty Haymond	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X			X	X		X	X
Nay												
Abstain												

G7. Schedule of the Next Two Board of Directors Meetings

The next two Board Meetings will be in San Francisco on Thursday and Friday, January 17 and 18, 2019; and in Burbank on Thursday and Friday, March 21 and 22, 2019.

Both meetings will start at 1:00 PM on Thursdays and 8:30 AM on Fridays unless otherwise stated.

H. CORRESPONDENCE / INFORMATION

H1. PARMA Conference Information – There was no discussion on this item.

H2. Alliant Deadly Weapon Response Program (ADWRP) Brochure – There was no discussion on this item.

I. PUBLIC COMMENTS – There were no Public Comments.

ADJOURNMENT

Dave Nunley adjourned the meeting at 5:02 PM on Thursday, October 11, 2018.

Dave Nunley adjourned the meeting at 11:57 AM on Friday, October 12, 2018.