



MINUTES OF THE ACCEL CLAIMS COMMITTEE TELECONFERENCE MEETING

Wednesday, August 9, 2017 at 10:00 AM

PRIMARY TELECONFERENCE LOCATION:

Alliant Insurance Services, Inc., 100 Pine St, 11th Fl, San Francisco, CA 94111

MEMBERS PRESENT:

- Dave Nunley, City of Anaheim
- Jena Covey, City of Bakersfield (*left the teleconference at 11:07 AM*)
- Beverly Jensen, City of Modesto
- Deb Hossli, City of Santa Monica
- Charlotte Dunn, City of Visalia

MEMBERS ABSENT: None

GUESTS AND CONSULTANTS:

- Michael Simmons, Alliant Insurance Services
- Conor Boughey, Alliant Insurance Services
- Lorissa Huey, Alliant Insurance Services
- Ken Maiolini, Risk Management Services (*left the teleconference at 10:24 AM*)

A. CALL TO ORDER

Deb Hossli called the meeting to order at 10:00 AM.

B. Consent Calendar

B1. Approval of Minutes for the July 18, 2017 Claims Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Charlotte Dunn **SECOND:** Jena Covey **MOTION CARRIED**

	Dave Nunley	Jena Covey	Beverly Jensen	Deb Hossli	Charlotte Dunn
Aye	X	X	X	X	X
Nay					
Abstain					



C. General Risk Management Issues – None.

D. REPORTS

D1. Claims Committee’s Report

D1a. Closed Session – Pursuant to Gov’t Code 54956.95

A motion was made to enter into Closed Session.

MOTION: Dave Nunley **SECOND:** Jena Covey **MOTION CARRIED**

	Dave Nunley	Jena Covey	Beverly Jensen	Deb Hossli	Charlotte Dunn
Aye	X	X	X	X	X
Nay					
Abstain					

The Board entered closed session at 10:06 AM.

A motion was made to come out of closed session at 10:15 AM.

MOTION: Dave Nunley **SECOND:** Jena Covey **MOTION CARRIED**

	Dave Nunley	Jena Covey	Beverly Jensen	Deb Hossli	Charlotte Dunn
Aye	X	X	X	X	X
Nay					
Abstain					

The Claims Committee Chair, Deb Hossli reported that the Claims Committee gave direction to the Program Administrators to agendized the Gambale v Burbank and Miller v Santa Monica claims on the upcoming September 2017 Board Meeting teleconference.



D1b. ACCEL Liability Claims Auditing

D1bi. Claims Audit Contract – Tim Farley

Michael Simmons reported that at the last Claims Committee Meeting held on July 18, 2017, the Committee gave direction to the Program Administrators to review with ACCEL’s General Counsel, Byrne Conley on the most appropriate way to manage the Agreement signed by Tim Farley.

A motion was made to recommend to the Board acceptance of the Tim Farley Agreement. Also, direction was given to the Program Administrators to agendize providing Farley with Notice of Termination at the September 2017 Board Meeting so that the Board can take action to issue an RFP that may address a more extensive Scope of Services than currently being considered in the Agreement. This Notice needs to be provided to Tim by October 1, 2017.

MOTION: Beverly Jensen **SECOND:** Charlotte Dunn **MOTION CARRIED**

	Dave Nunley	Jena Covey	Beverly Jensen	Deb Hossli	Charlotte Dunn
Aye	X		X	X	X
Nay					
Abstain					

D1bii. Claims Auditing Process

Michael Simmons reported that during the July 18, 2017 Meeting, the Committee discussed a variety of options surrounding the claims auditing process and recommendations for improvement. Topics of discussion included the value of the claims audits, alternative methods of conducting the claims audit, and need or advantage of an annual audit.

In order to develop a more thorough plan of action, the Claims Committee gave direction to the Program Administrators to schedule another Claims Committee Teleconference Meeting which will be held on September 21, 2017 to discuss the frequency, methodology, scope of work for claims auditing so the Committee can present an Action Plan to the Board at their upcoming October 2017 Board Meeting in Modesto. (It was generally agreed that annual claims audits should be continued, but significant consideration to obtaining greater value needs to be addressed).



D1c. Burbank Claims Expense Reconciliation – Rodriguez, et al.

Michael Simmons provided an update that the City of Burbank still has an issue that needs to be resolved in regards to reimbursement of attorney’s fees and loss payments for the Rodriguez, et al. claim.

The City of Burbank is proposing to apply a portion of the fees and payments to another claim, Guillen-Gomez to satisfy the City’s SIR versus going through David Garthe to provide an analysis of dividing up attorney’s fees.

Ken Maiolini, ACCEL’s Claims Administrator is currently working on going through all the files that was sent to him by the City of Burbank.

D1d. Bakersfield’s Flat Fee

Michael Simmons reported that the letter attached in the Agenda Packet is the City of Bakersfield’s response to ACCEL proposing what is considered fair at applying the defense costs, because the City’s current flat fee arrangement does not meet the necessary requirements to satisfy Defense Costs under ACCEL’s Memorandum of Coverage.

The Committee discussed various possible resolutions.

A motion was made to accept the letter from the City of Bakersfield. The City of Bakersfield will give ACCEL estimate updates once a claim is filed. This Item will be brought back at the October 2017 Board Meeting.

MOTION: Beverly Jensen **SECOND:** Charlotte Dunn **MOTION CARRIED**

	Dave Nunley	Jena Covey	Beverly Jensen	Deb Hossli	Charlotte Dunn
Aye	X	X	X	X	X
Nay					
Abstain					

E. CORRESPONDENCE / INFORMATION - None.

F. PUBLIC COMMENTS - No Public Comments were made.

ADJOURNMENT

Deb Hossli adjourned the meeting at 11:22 AM.