



**MINUTES OF THE
ACCEL CLAIMS COMMITTEE
MEETING**

Tuesday, October 4, 2022 at 2:00 PM

**LOCATION:
TELECONFERENCE**

Teleconference

Link: <https://alliantinsurance.zoom.us/j/99688465586?pwd=UWswdXhzZ2krMGlyOFIvSUJJeTdlZ09>

Meeting ID: 996 8846 5586

Passcode: 809657

Dial: (669) 900-6833

MEMBERS PRESENT:

Jena Covey, City of Bakersfield
Betsy McClinton, City of Burbank
Ross Brandon, City of Santa Cruz
Oles Gordeev, City of Santa Monica

MEMBERS ABSENT:

Tracey Matthews, City of Anaheim

GUESTS AND CONSULTANTS:

Ben Oram, George Hills Company (*excused from the meeting at 2:45 PM and re-joined at 3:08 PM*)
David Tratuz, George Hills Company (*excused from the meeting at 2:45 PM and re-joined at 3:08 PM*)
John Chaquica, George Hills Company
(*excused from the meeting at 2:45 PM and re-joined at 3:08 PM, left at 3:18 PM*)
Chris Shaffer, George Hills Company
(*excused from the meeting at 2:45 PM and re-joined at 3:08 PM, left at 3:18 PM*)
Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Jena Covey called the meeting to order at 2:00 PM.

B. Consent Calendar

B1. Approval of Minutes for the September 28, 2022 Claims Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Ross Brandon **SECOND:** Betsy McClinton **MOTION CARRIED**



	Tracey Matthews	Jena Covey	Betsy McClinton	Ross Brandon	Oles Gordeev
Aye		X	X	X	X
Nay					
Abstain					

C. REPORTS

C1. Claims Committee’s Reports

C1a. ACCEL’s Claims Administration and Litigation Management Contract

Conor Boughey recapped for the Committee the direction it gave George Hills (GH) at the September 1, 2022 Committee Meeting regarding the proposed contract.

John Chaquica from GH walked through the changes from the 1st draft to the 2nd draft.

John Chaquica, Chris Shaffer, Ben Oram, and David Trautz from GH were excused from the meeting and invited back in after the Committee discussed.

A motion was made to recommend to the Board to choose Option 1, subject to revising Section H. Catastrophic Fees to state that the Board will have authority to approve the claims requiring special handling, Section 4. File Retention to state “no fee”, and the wording for an eighteen month fee with a January 1, 2023 start date.

MOTION: Betsy McClinton **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Ross Brandon	Oles Gordeev
Aye		X	X	X	X
Nay					
Abstain					

C1b. Proposed Changes: ACCEL Claims Reporting and Handling Policy and Procedure

Conor Boughey reminded the Committee that Ben Oram, ACCEL’s Litigation Manager drafted proposed language to the Claims Reporting and Handling Policy and Procedure. The intent of this new language is to clarify ACCEL’s process regarding Settlement Authority.



The Committee agreed that there needs to be language outlining the steps of ACCEL’s current process to settle a claim. At a prior Committee Meeting, direction was given to re-draft the proposed language and the revisions are shown in the agenda packet.

A motion was made to recommend to the Board to adopt the proposed changes as presented.

MOTION: Betsy McClinton **SECOND:** Ross Brandon **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Ross Brandon	Oles Gordeev
Aye		X	X	X	X
Nay					
Abstain					

D. PUBLIC COMMENTS - No public comments were made.

ADJOURNMENT

Jena Covey adjourned the meeting at 3:31 PM.