

**MINUTES OF THE
ACCEL UNDERWRITING COMMITTEE MEETING
TUESDAY, SEPTEMBER 11, 2012 AT 1:00 PM
OFFICE OF THE PROGRAM ADMINISTRATOR
SAN FRANCISCO, CA**

MEMBERS PRESENT

Tom Vance, City of Anaheim
Rhonda Combs, City of Monterey
Ann Richey, City of Ontario
Sandra Blanch, City of Palo Alto
Barbara Choi, City of Santa Cruz (departed at 1:30)

MEMBERS ABSENT

Mary Akin, City of Modesto

GUESTS & CONSULTANTS

Andrew Miller, City of Monterey
Conor Boughey, Alliant Insurance Services, Inc.
Michael Simmons, Alliant Insurance Services, Inc.
Amy Young, Alliant Insurance Services, Inc.

A. CALL TO ORDER

Tom Vance called the meeting to order at 1:00 PM

B.1. APPROVAL OF MINUTES – April 9, 2012 Underwriting Committee Meeting

A motion was made to approve the minutes as posted.

MOTION: Ann Richey **SECOND:** Sandra Blanch **MOTION CARRIED**

C. UNDERWRITING COMMITTEE

C1. City of Monterey – Fire Services to Monterey Airport

Tom Vance, Underwriting Committee Chair, outlines the facts related to the City of Monterey’s proposal to provide Fire Services to the Monterey Airport. Tom Vance then introduced Rhonda Combs, City of Monterey Risk Manager, to discuss this item in detail. Rhonda Combs asked Conor Boughey and Michael Simmons to announce the results of the Fire Services Survey. Conor Boughey reported that the City of Santa Barbara provides services to the Santa Barbara Airport, which accepts commercial flights. The Cities of Modesto, Santa Monica and Visalia provide fire services to their municipal airport. City of Ontario also provides paramedic services to the commercial Ontario airport.

Andrew Miller, City of Monterey Fire Chief, explains that the City would like to provide fire services, by contract, to the Monterey Airport. In addition to providing Fire Services to the Monterey Airport, the City would like to have the strategic position of the Airport Station because the City has a long response time to service the “Ryan Ranch” area of the City. Andrew Miller reported that the City would not have to modify the station, and there is plenty of equipment at the Airport Station to provide service to these underserved locations.

Tom Vance reported that he supports the City of Monterey’s desire to expand their Fire Services.

A motion was made to announce their support of the City of Monterey’s desire to expand their fire services and that the City will provide the Underwriting Committee with a contract when one becomes available.

MOTION: Ann Richey **SECOND:** Sandra Blanch **MOTION CARRIED**

C2. City of Monterey – Neighborhood Improvement Program

Rhonda Combs reports that the City of Monterey has developed Neighborhood associations which come to the City to seek funding for improvements. Recently a claim was filed against a Neighborhood Association as a result of a denied claim against the City of Monterey. The Neighborhood Association then called the City to clarify whether or not the City’s coverage extends over the Association. The City has no oversight except that one Committee member is appointed by City Council.

The Committee discusses the coverage implications of the associations and the potential coverage offered by ACCEL. If all of the association committee members were appointed by council, coverage should extend, however that is not the case. Therefore coverage does not extend to the neighborhood association.

No action was taken.

C3. City of Mountain View & Palo Alto – Joint Safety Services Agreement

Conor Boughey reported that this potential agreement was sent to the Underwriting Committee for review from the City of Mountain View. The Committee discussed the details of the Agreement, including the language in section 5.

The Underwriting Committee has concerns about some of the specific language and the scope of the agreement. The Committee believes the contract needs further refinement and will discuss with the City of Mountain View.

No action was taken.

D. PUBLIC COMMENTS

There were no public comments.

E. ADJOURNMENT

Tom Vance adjourned the meeting at 2:30 PM