



**MINUTES OF THE
ACCEL CLAIMS COMMITTEE MEETING
THURSDAY, APRIL 7, 2016 AT 1:00 PM
CITY OF SANTA CRUZ PLANNING DEPT. CONFERENCE ROOM
809 CENTER STREET, SANTA CRUZ, CA 95060**

MEMBERS PRESENT

Dave Nunley, City of Anaheim
Jena Covey, City of Bakersfield
Beverly Jensen, City of Modesto
Deb Hossli, City of Santa Monica
Charlotte Dunn, City of Visalia

MEMBERS ABSENT

None

GUESTS & CONSULTANTS

Michael Simmons, Alliant Insurance Services, Inc.
Vadim Livshits, Alliant Insurance Services, Inc.
Mark Howard, City of Santa Barbara

A. CALL TO ORDER

Charlotte Dunn called the meeting to order at 1:08 PM.

B.1. APPROVAL OF MINUTES – March 14, 2016 Claims Committee Meeting

A motion was made to approve the minutes of the March 14, 2016 Claims Committee Meeting

MOTION: Dave Nunley **SECOND:** Beverly Jensen **MOTION CARRIED**

Member	Charlotte Dunn	Jena Covey	Beverly Jensen	Deb Hossli	Dave Nunley
Aye	X	X	X	X	X
Nay					
Abstain					



C. CLAIMS COMMITTEE

C.1. Review of TPA Services

Michael Simmons summarized the previous Claims Committee Meeting in which the Committee assigned the Administrators to explore a few options for Claims Administrators so it can select one to recommend to the Board of Directors if needed on an interim basis.

Michael contacted several options including Jack Blyskal, Rick Buys, Marcus Beverly and Risk Management Services.

The Committee is in agreement that they would like to recommend that the Board non-renew the current TPA contract with Carl Warren and issue an RFP for claims administration services. The Committee would also like to recommend that ACCEL retain an interim claims adjustor starting on June 1, 2016 for a period of six months through November 31, 2016. The interim TPA will receive payment of \$41,000 and up to \$2,500 for data conversion. The Committee agreed that they would like to recommend that the Board hire RMS on an interim basis while the RFP process continues.

The Claims Committee will vet the choices, and the Board President will have the authority to execute the contract the contract. The RFP will be issued on August 8, 2016. The Committee will meet in late July, prior to issuing the RFP, and the Board will discuss the RFP at the June Board of Directors meeting. Oral interviews of RFP respondents will be held on or about the week of September 26th and the Board will award the contract by the October Board meeting for services starting on December 1, 2016.

D. PUBLIC COMMENTS

There were no public comments.

E. ADJOURNMENT

Charlotte Dunn adjourned the meeting at 2:12 PM.