

# REVISED AGENDA

**LEGEND:** A – Action may be taken  
I – Information  
1 – Included  
2 – Handout  
3 – Separate  
4 – Verbal

**JPA:** ACCEL BOARD OF DIRECTORS MEETING

**DATES/TIMES:** June 22<sup>nd</sup>, 2006 3:00PM  
June 23<sup>rd</sup>, 2006 8:30AM

**LOCATION:** Hotel Oceana  
Executive Board Room  
202 West Cabrillo Blvd.  
Santa Barbara, CA 93101  
(805) 965-4577

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.*

*Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Driver Alliant at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*

**A. CALL TO ORDER**

**B. CONSENT CALENDAR (A)**

Page 1-18

1. Approval of Minutes – April 20 and 21, 2006 Board of Directors Meeting  
*Members will review these minutes and may take action to approve and amend.*

**C. REPORTS**

1. President's (I)

a) Program Administration Performance Measures – Results for 05/06  
*Members will receive the results of this recent survey.*

b) 2005 Long Range Planning Items:

*The following are goals discussed at the 2005 Strategic Planning Session.*

1. *Stabilization of an Excess Insurance Carrier*
2. *Addition of a new ACCEL Member*
3. *Exploring options for Excess Workers' Compensation*
4. *Receiving the Financial Audit on schedule*
5. *Stabilization of the liability pool rate*
6. *Improvement of claims reporting procedures*

2. Claims Committee's

**TIME CERTAIN THURSDAY, JUNE 22, 2006 at 3:00 P.M.**

- 3 a) **CLOSED SESSION – Pursuant to Gov't Code 54956.95 (A)**  
*Members will review the following Closed Session Items*

- i. Brassinga v. Mountain View/Palo Alto
- ii. Drummond v. Anaheim
- iii. Mehdipour v. Santa Monica
- iv. Jose Munoz v. Anaheim
- v. Elizabeth Peel v. Bakersfield
- vi. Santa Monica Farmers Market
- vii. Trujillo v. City of Ontario
- viii. Welch v. Anaheim

**RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS**

- 4 b) Liability Claims Audit Process (I)  
*Members will hear an update on the audit process.*
- 4 c) Development of Best Practices (A)  
*Members will hear an updated from the Claims Committee and may take action or give direction.*
- 3. Financial and Treasurer's  
*Members will review the following Reports and may take action to approve.*
  - Page 19-20 1 a) Ratification of Disbursements (A)
    - 1. Month Ending April 30, 2006
    - 2. Month Ending May 31, 2006
  - Page 21-28 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1) (A)
    - 1. Month Ending April 30, 2006
    - 2. Month Ending May 31, 2006
  - Page 29-52 1 c) Estimated Earnings Report (A)
    - Page 53-74 1. Month Ending December 31, 2005 (Revision)
    - 2. Month Ending March 31, 2006
  - Page 75-76 1 d) 2005/2006 Budget Year-to-Date (A)
  - Page 77-80 1 e) ACCEL Financial Audit as of June 30, 2006 (I)
  - Page 81-82 1 f) Resolution 05/06-11 – Adopting the 2006/2007 Administration Budget (A)
  - Page 83-90 1 g) DE6 Payroll Reporting Issue (A)
- TIME CERTAIN FRIDAY, JUNE 23, 2006 at 9:00 A.M.**
  - 2 h) Investment Report (I)  
*Martin Cassell from Chandler Asset Management will be in attendance to present this report.*
  - Page 91-102 1 i) Investment Policy – Amended April 20, 2006 (I)  
*Members will receive the amended Policy as adopted at the last meeting*
  - Page 103-106 1 j) Resolution 05/06-12 – Amendment to Travel Reimbursement Policy & Procedure (A)  
*Members will receive the amended Policy as adopted at the last meeting*
- 4. Program Administrator's - None
- 5. Underwriting Committee's (A)  
*Members will hear an Underwriting Committee report from Tom Phillips, Chair, which may include discussion and/or action to be taken on the following Items.*
  - Page 107-108 1 a) DRAFT - Notification to ACCEL of New Exposures
  - 4 b) Retrospective Rating Formula
  - 4 c) Other Items of Interest to the Underwriting Committee

- 4 6. Nominating Committee's (A)  
 a) Election of Officers  
*Members will review the nominations and take action to elect Officers.*

**D. UNFINISHED BUSINESS**

- 2 1. ACCEL Excess Liability Program Renewal and Approval of the FY (A)  
 2006/2007 ACCEL Pool Deposit Rate  
*Members will receive renewal information and may take action or give direction if needed.*
- Page 109-112* 1 2. Excess Workers' Compensation Program Renewal (I)  
*This is not an official ACCEL Program, but may be discussed during the meeting for convenience. Members of this program will receive renewal information and may give direction if needed.*
- Page 113-114* 1 3. IBNR as of June 30, 2006 (A)  
*Members will review the Actuary's IBNR and may take action to approve.*
- 2 4. Retrospective Rating Plan Calculation (A)  
 i. \$9,000,000 Excess \$1,000,000  
 ii. \$500,000 Excess \$500,000  
*Members will receive this item and may take action to approve.*
- Page 115-118* 1 5. Conflict of Interest Code (A)  
*Members will review the Code, make amendments if necessary, and adopt as required annually.*

**E. NEW BUSINESS**

- 2 1. Program Administration Contract Renewal Effective July 1, 2006 (A)  
*Members will receive the proposed Agreement and may take action or give direction.*
- Page 119-132* 1 2. Resolution 05/06-04 - Amending the ACCEL Bylaws (A)  
*Members will review the proposed changes to the Bylaws, make additional amendments as necessary, and may take action to approve.*
- Page 133-134* 1 3. Other Insurance Renewals (I)  
 2 a) Public Employee Dishonesty Insurance (A)  
 b) Trustees Errors & Omissions Insurance (A)  
*Members will receive renewal information and may take action.*
- Page 135-136* 1 4. Next Two Meetings Schedule (I)  
*Members will receive information on the next two meetings and may give direction if needed.*

**F. CORRESPONDENCE / INFORMATION (I)**

- Page 137-148*  
*Page 149-150*  
*Page 151-154*
1. The Risk Report – May 2006
  2. PARMA Conference 2007 - Hotel Information
  3. Weekly Law Resumes – May 2006

**G. PUBLIC COMMENTS (I)**  
*The public is invited at this point to address the Board on issues of interest to them.*

**H. GENERAL RISK MANAGEMENT ISSUES (I)**  
*Subjects that of interest to members: please bring 15 copies of any materials.*

**ADJOURNMENT**

