

# AGENDA

**JPA:** ACCEL BOARD OF DIRECTORS MEETING

**DATES/TIMES:** Tuesday, February 8, 2000 10:30 am

**LOCATION:** Wyndham Palm Springs Resort  
888 Tahquitz Canyon Way – CHARDONNAY ROOM  
Palm Springs, CA

**LEGEND:** A - Action  
I - Information  
1 - Included  
2 - Handout  
3 - Separate  
4 - Verbal

*In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly Accessible places, 72 hours in advance of the meeting, in each of the member agencies involved.*

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**A. CALL TO ORDER**

**1 B. CONSENT CALENDAR (A)**

- 1-6** 1. Approval of Minutes – December 2<sup>nd</sup> & 3<sup>rd</sup>. Board Meeting  
*Members will review these minutes and may take action to approve and amend.*
- 7-8** 2. Approval of Minutes – November 22<sup>nd</sup>. Teleconference Meeting  
*Members will review these minutes and may take action to approve and amend.*

**C. REPORTS**

1. President's (I)
- 9-10** 1 2. Claims Committee's
- a) Review of November 23, 1999 Draft Committee Minutes (I)  
*These Draft minutes have not been approved by the committee.*
- 11-14** b) Claim Auditors Contract (A)  
*The final contract with Heyenrath & Assoc. is presented for review*
- 3 d) **CLOSED SESSION - Pursuant to Gov't Code 54956.95 (A)**  
*Members will review the following Closed Session Items*
- i. Bennett v. Visalia
  - ii. Brassinga v. Mountain View
  - iii. Mancha v. Ontario
  - iv. Schulman v. Burbank
  - vii. Vista Royale, et al v. Anaheim
  - viii. Anaheim Hills Slide Claims
  - ix. Ramirez, Alfredo v. Bakersfield
  - x. Rodriguez, Ruby v. Bakersfield
  - xi. Loreto Plaza et al v. Santa Barbara
  - xii. Catanzaro v. Ontario
- RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS**

- 3 . Financial and Treasurer's (A)
- 15-16 1 a) Ratification of Disbursements – Downey Savings & Union Bank  
1 1. Month Ending 11/30/99  
2 2. Month Ending 12/31/99  
2 3. Month Ending 1/31/00
- 17-24 1 b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)  
1. Month Ending 11/30/99  
2. Month Ending 12/31/99
- 25-40 1 c) Estimated Earnings Report as of December 31, 1999  
*A Cash Basis View of the Authority*
- 41-44 1 d) Financial Statement Ending 12/31/99
- 45-46 1 e) Budget Year-to-Date (I)
- 47-48 1 f) City of Bakersfield – Brown, Armstrong, Randel, & Reyes (I)  
*Auditors response to ACCEL Management Response Letter*
- 1 4 . Program Administrator's
- 49-54 a) ACCEL FY 99/00 Service Calendar (I)  
*Review of Consultants proposed services for the Program Year*
- 55-58 b) Account Time Tracking (I)  
*Calendar year 2000 hours compared with prior year*
- 59-70 c) Program Administrators Contract (I)  
*This 3 year contract renews July, 2000*
- 4 5 . Underwriting Committee's (A)
- 71-78 1 a) Multiple Occurrence issue (Flood Claims example)  
*Members will receive information regarding this issue from Garthe.*
- 79-82 1 6. Resolution No. 2000-01 (A)  
Amending P&P: Loss Data Format EPL Claims Impact on Retro Plan  
*The attached Resolution and Policy & Procedure address the action taken at the last Board meeting.*
- 1 D. UNFINISHED BUSINESS
- 83-92 1 . City of Fremont – Update of Application Process (I)  
*Retro Rating Plan Analysis*
- 93-98 2 . ACCEL Web Site (New Features including FY98/99 Stewardship (A)  
Report)  
*Members will discuss the continuous development of ACCEL's Website and review costs of outside vendors to service the site.*
- 99-102 3. East Bay Regional Park District's potential membership (I)  
*Larry Moss, Risk Manager will be attending the meeting for information purposes.*

- 1 E. NEW BUSINESS**
- 103-106** 1. CIPRA *compStats* system and User access (I)  
**107-120** 2. Resolution No.2000-02 (A)  
P&P Teleconferencing Under the Brown Act  
*Review of Counsel's Comments and Consultants Draft P&P*  
**121-122** 3. Y2K Exclusion

- 1 F. CORRESPONDENCE / INFORMATION** (I)
- 123-124** 1. Basic Financial Information  
**125-130** 2. PeriScope newsletter  
**131-136** 3. Y2k (Plus 13) – a list of things that went wrong!  
**137-140** 4. CSRMA Bulletin: Flagger Training Requirements  
**141-142** 5. CSRMA Bulletin: Top 5 New or Revised Employment Laws in 1999  
**143-144** 6. Office Ergonomics: Remember The Basics  
**145-154** 7. Proposed FEMA Insurance Rule – Vance 1/14/99

**G. PUBLIC COMMENTS** (I)  
*The public is invited at this point to address the Board of Directors on issues of interest to them.*

- 4 H. GENERAL RISK MANAGEMENT ISSUES** (I)  
*Subjects that of interest to members: please bring 15 copies of any materials.*  
1. Construction contracts and how they are being control

**ADJOURNMENT**