

**MINUTES OF THE
ACCEL UNDERWRITING COMMITTEE
TUESDAY, JANUARY 24, 2006, 10:00 A.M.
SAN FRANCISCO, CA
TELECONFERENCE**

MEMBERS PRESENT

Sandra Blanch, City of Palo Alto
Sherrell Freeman, City of Monterey
Ann Garcia, City of Ontario
Tom Phillips, City of Santa Monica
Tom Vance, City of Anaheim

GUESTS AND CONSULTANTS

Janelle Aldea, Driver Alliant Insurance Services
Mike Simmons, Driver Alliant Insurance Services

A. CALL TO ORDER

Underwriting Committee Chair, Tom Phillips called the meeting to order at 10:07 a.m. Janelle Aldea did a roll call to verify attendees on the phone.

B. UNDERWRITING COMMITTEE

**B1. Approval of Minutes from the ACCEL Underwriting Committee Meeting –
June 23, 2005**

A motion was made to approve the minutes as presented.

MOTION: Sherrell Freeman **SECOND:** Ann Garcia **MOTION CARRIED**

B2. Discussion of Change in Risk Profile

The Underwriting Committee has been discussing this issue for some time and has agreed to recommend a policy on reporting new exposures be adopted. The Committee would like to establish the criteria, and to define the Underwriting Committees' role during this process. The Committee shared the following ideas:

- Having someone research insurance law;
- Should a special exposure factor apply;

- Should there be specific exclusion wording or potential expulsion under extreme conditions;
- Have the established guidelines include
- Depending on how significant of a change, the Board may give rise to coverage issue;
- Should all new exposures be automatically covered;

The Program Administrators were directed to use Tom Vance's Memo as a model and develop a draft policy for review and/or approval at the April Board Meeting.

B3. Review of the ACCEL Memorandum of Coverage

As directed by the Board at their last meeting, the Underwriting Committee was to review the Memorandum of Coverage (MOC) and determine if amendments needed to be made due to the Powerine Case. It was determined that there is no issue with the pollutant wording in the MOC and the Underwriting Committee will recommend no changes at this time.

B4. Retrospective Rating Plan

The Underwriting Committee decided to schedule an on-site meeting with the Program Administrators to evaluate the Retrospective Rating formula and analysis of testing a change in the formula. The Committee decided to schedule the meeting in San Francisco on March 1, 2006. Program Administrators will coordinate the meeting plans and post the meeting in February.

B5. Other Items of Interest to the Underwriting Committee

There was no discussion on this item.

C. PUBLIC COMMENTS

There were no public comments.

D. ADJOURNMENT

The meeting was adjourned at 11:06 a.m.