



**MINUTES OF THE
ACCEL CLAIMS COMMITTEE
TELECONFERENCE MEETING**

Tuesday, December 11, 2018 at 10:30 AM

PRIMARY TELECONFERENCE LOCATION:

Alliant Insurance Services, Inc., 100 Pine St, 11th Fl, San Francisco, CA 94111

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim Alternate (*left the teleconference at 11:38 AM*)

Jena Covey, City of Bakersfield

Betsy McClinton, City of Burbank

Oles Gordeev, City of Santa Monica Alternate

Charlotte Dunn, City of Visalia

MEMBERS ABSENT:

Jeannette Chavez, City of Ontario

GUESTS AND CONSULTANTS:

Michael Simmons, Alliant Insurance Services

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

Ken Maiolini, Risk Management Services

Bob Powers, R.E. Powers & Company, LLC

A. CALL TO ORDER

Betsy McClinton called the meeting to order at 10:32 AM.



B. Consent Calendar

B1. Approval of Minutes for the September 26, 2018 Claims Committee Meeting

A motion was made to approve the consent calendar.

MOTION: Jena Covey **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jeannette Chavez	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X	X
Nay						
Abstain						

C. REPORTS

C1. Claims Committee’s Report

C1a. Liability Claims Audit Draft

Bob Powers, ACCEL’s Claims Auditor walked through a rough draft of the 2018 Liability Claims Audit report that includes claims of each Member City and ACCEL’s Claims Administrator, Risk Management Services (RMS).

The Claims Committee Members commented that they like the format of the report and are pleased with the work Bob Powers has done for them.

Direction was given to Bob Powers to edit the report by replacing the claim names with claim numbers. If it is a City claim, he will use the City’s claim number, and if it is one of RMS’ claims he will use RMS’ claim number. Also, the Program Administrators will advise the Board before the January 17-18, 2019 Board Meeting to come prepared to the Board Meeting in case there are any questions that arise regarding their individual City’s claim since the report will only have claim numbers.



C1b. New Member Impact to Claims Administrator’s and Claims Auditor’s Contract

Conor Boughey reported that at the October 2018 Board Meeting, the Board delegated authority to the Claims Committee to review the Claims Administrator’s contract (Risk Management Services) and Claims Auditor’s contract (R. E. Powers & Company, LLC) as respects compensation resulting from new Members joining ACCEL.

Ken Maiolini, Risk Management Services requested a contract amendment for new Members in which the first year fee is 50% of the pro-rata member share of his fee, and then a full pro-rata share for the following years. Also, he requested a pro-rata increase to his expenses.

Bob Powers, R. E. Powers & Company, LLC requested a contract amendment to add new Members at the pro-rata share of his fee, subject to future requests to the Board for further adjustment if the work is more or less than expected.

A motion was made to recommend to the Board to approve the contract amendment requests from the Claims Administrator and Claims Auditor. Also, direction was given to the Program Administrators to draft the contract amendments and agendize them for the January 17-18, 2019 Board Meeting.

MOTION: Charlotte Dunn **SECOND:** Jena Covey **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jeannette Chavez	Oles Gordeev	Charlotte Dunn
Aye		X	X		X	X
Nay						
Abstain						

C1c. Closed Session – Pursuant to Gov’t Code 54956.95

A motion was made to enter into Closed Session at 11:22 AM.

MOTION: Oles Gordeev **SECOND:** Jena Covey **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jeannette Chavez	Oles Gordeev	Charlotte Dunn
Aye	X	X	X		X	X
Nay						
Abstain						



A motion was made to come out of Closed Session at 11:43 AM.

MOTION: Jena Covey **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Betsy McClinton	Jeannette Chavez	Oles Gordeev	Charlotte Dunn
Aye		X	X		X	X
Nay						
Abstain						

Betsy McClinton, Claims Committee Chair reported out of Closed Session that no action was taken.

D. PUBLIC COMMENTS - No Public Comments were made.

ADJOURNMENT

Betsy McClinton adjourned the meeting at 11:44 AM.