



CALL-IN: 855-201-9213

ATTENDEE CODE: 1155670

AGENDA

JPA: ACCEL EXECUTIVE COMMITTEE WEBEX MEETING

DATE/TIME: Wednesday, November 15, 2017 at 3:00 PM

PRIMARY LOCATION: Alliant Insurance Services - (415) 403-1400
100 Pine Street, 11th Floor, San Francisco, CA 94111

LOCATIONS VIA TELEPHONE:

- City of Anaheim, 201 South Anaheim Blvd., Suite 503, Anaheim, CA 92805
- City of Modesto, 1010 10th Street, Suite 6100, Modesto, CA 95354
- City of Palo Alto, 250 Hamilton Ave., 1st Floor, Palo Alto, CA 94301
- City of Santa Barbara, 735 Anacapa St., Santa Barbara, CA 93101

LEGEND : A – Action may be taken
I – Information
1 – Included
2 – Handout
3 – Separate
4 – Verbal

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL's Secretary.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant Insurance Services at (415) 403-1400, 24 hours in advance of the meeting. Access to some buildings may require routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

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| <u>PAGE</u> | A. CALL TO ORDER | |
| | B. CONSENT CALENDAR | (A) |
| 1-4 | 1 1. Approval of Minutes – October 12, 2017 Executive Committee Meeting
<i>Members will review this item and may take action to approve or amend.</i> | |
| | C. EXECUTIVE COMMITTEE'S REPORT | |
| 5-13 | 1 1. ACCEL's Annual Service Calendar & Meeting Calendar
<i>The Committee will review Alliant's Annual Service Calendar regarding major annual tasks that the JPA performs and the Meeting Calendar's dates and locations. Action may be taken to provide a recommendation to the Board or direction given.</i> | (A) |
| 14-18 | 1 2. Job Descriptions for Executive Committee Members
<i>Members will review the job descriptions for Members of the Executive Committee that will be used for annual elections, and may take action to provide a recommendation to the Board or give direction.</i> | (A) |
| 19-25 | 1 3. Proposed Changes to the Accounting Guide Policy & Procedure
<i>The Committee will review the proposed change of requiring the Treasurer to review the checks before they are signed. Action may be taken to provide a recommendation to the Board to approve or give direction.</i> | (A) |
| | D. PUBLIC COMMENTS | (I) |
| | 4 <i>The public is invited at this point to address the Committee on issues of interest to them.</i> | |
| | E. ADJOURNMENT | |